

## Sustainability – Environmental Policy Statement - initiatives and performance


Connevens Limited is committed to reduce energy consumption and waste and are actively recycling wherever possible. We aim to *reduce, reuse, repair, recycle*.

Here are some of the things we do...

### Our Staff

- ✓ All staff members have a green bin by their desks for recycling (as well as a normal one!) and a recycling bin is provided in the staff kitchen. All mixed paper & cardboard/metal/glass/plastic bottles are recycled.
- ✓ The fruit we make available to our staff is sourced from a local greengrocer, supporting the local economy.
- ✓ We encourage our staff to cycle to work by having shower facilities and cycle racks.
- ✓ We have a communal staff mini 'allotment' at the back of our premises, where we grow salad & vegetables.
- ✓ We have a 'Green Champion' in our company, responsible for environmental issues. This is Phil Boswell who is one of the directors.

### Our Products

- ✓ We manufacture in the UK and we source from the UK wherever possible, thus minimising the carbon footprint of our products.
- ✓ When re-charging is required for our electrical products, our chargers switch off automatically when the charge is complete, saving unnecessary power.
- ✓ Our equipment is designed to last & if required, to be repaired, not to be used & thrown away. We are able to support all Connevens manufactured products for at least 8 years, giving them a considerably longer-than-average lifetime.
- ✓ We are fully committed to provide our customers with RoHS compliant products. The European-wide **RoHS (Restriction of Hazardous Materials) Directive** places a virtual ban on the use of many substances commonly used in Electrical and Electronic Equipment, so that they cannot poison life and our environment when the product eventually becomes waste. All components used in the manufacture of our products are fully RoHS compliant. 
- ✓ Connevens is a certified member of The European-wide **WEEE (Waste Electrical and Electronic Equipment) Directive**, which controls how EEE may be disposed of and recycled at the end of its working life.
- ✓ We are also committed to sustainable procurement and where possible we source products designed in an environmentally sensitive way.

### Our Packaging

- ✓ We always minimise packaging, both external and internal packaging for goods and parcels.

- ✓ We re-use or re-cycle packaging and cardboard boxes.
- ✓ Any new internal packaging material we use is bio-degradable where possible or fully recyclable paper/corrugated card.
- ✓ We send as few parcels as possible and avoid 'part-shipping' our orders to minimise the carbon impact.

### **Our Working**

- ✓ We are mindful of the need for energy efficiency measures and our building is only heated & lit when people are in it.
- ✓ All electronic equipment is switched off when not in use and power is cut centrally at the end of the day.
- ✓ Our cleaner uses bio-degradable products and works when the company is open for business, rather than after business hours, so avoiding extra lighting/heating.
- ✓ We recycle all paper, cardboard, scrap metal, plastic bottles, glass and batteries through recognised schemes.
- ✓ We recycle all printer and toner cartridges through charity schemes.
- ✓ We make sure that we use scrap paper in our printers to ensure both sides of a page have been used before recycling the sheet. Staff are encouraged to use scrap paper for making notes.
- ✓ We encourage staff & customers not to print e-mails or documents where possible.
- ✓ Our staff are trained in our environmental policy and encouraged to participate.
- ✓ We do not have a fleet of sales reps who routinely travel the country visiting customers. While we do make visits, we keep these to a minimum and always try to combine appointments to minimise travel and carbon footprint.
- ✓ We have installed over 90 solar panels on our building and are working to reduce the amount of non-solar energy we consume
- ✓ We review our policy on an ongoing basis and always improve whenever we can. We are committed to our environment both globally & locally.